

MAXTOR SHARED STORAGE II WINDOWS INSTALLATION

Introduction

Thank you for selecting the Maxtor Shared Storage II Drive.

Connecting this storage solution to your network in a home or small office is a simple and economical way for users to share and backup files. Your new Maxtor Shared Storage II drive offers a winning combination of capacity, simplicity of use and helpful software features that automate configuration, privacy and more. The simple installation allows you to start using your drive as quickly as possible. You can also change settings on your drive at any time, and manage user access through web browsers.

Shared Storage II Features

Instantly add storage to your network, back up files across every compatible computer on your network, and stream music, videos and photos from your drive to your home entertainment system.

Simple Installation and Setup

- Automatically configure the drive to your network
- Manage the drive using our simple user interface
- Connect and share additional hard drives using the drive's 2 USB ports
- Easily store and share access to files, photos, music and videos
- Organize files automatically using Drag and Sort™
- Give users full access to public folders, while keeping others private
- Get backup and storage status for all users with SimpleView™
- Back up user files/folders to an external USB drive
- Protect data on all of your networked PCs using Maxtor® Backup
- Playback of Videos, Music and Photos
- Use our media streaming feature to play digital photos, music and video on a networked home entertainment system - even without turning on your computer
- Connect automatically through a UPnP™ AV compatible digital media adapter

About this Guide

The following symbols and conventions are used in this guide:

Bold Used for menu, command, and keyboard selections you make and screens you will see.

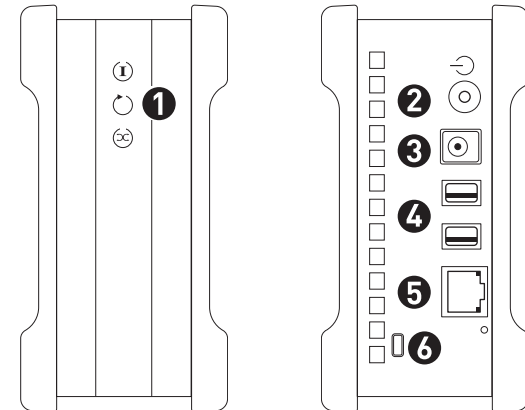
Italics Used for emphasis and to identify new terms.

Components

Before installing, review the solution features in Figure 1.

FIGURE 1 SOLUTION FEATURES

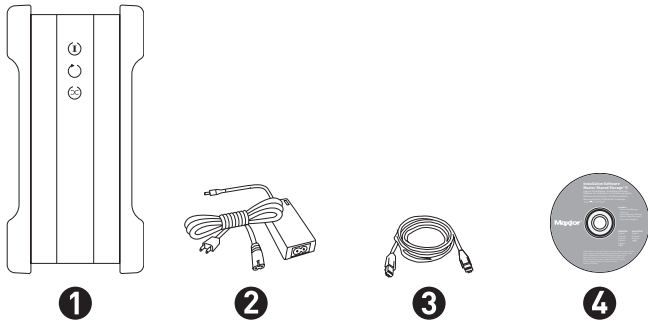
1. Status Lights
2. Power Switch
3. Power Connector
4. USB 2.0 Ports
5. Ethernet Port
6. Security Lock



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FIGURE 2 INCLUDED IN PACKAGE

1. Backup Solution
2. Power Adapter
3. Ethernet Cable
4. EasyManage CD



System Requirements

- Wired or wireless router with an available 10/100/1000 Ethernet port
- Pentium III, 500 Mhz equivalent processor or higher
- Windows® 2000 Professional, XP Professional, or Media Center
- 256MB RAM (512MB recommended) or more as required by operating system
- Internet connection (for system updates)
- Internet Explorer 6.0 or higher (for management interface of Shared Storage II)
- UPnP certified Digital Media Adapter (if using Media Serving)
- CD-ROM/DVD-ROM drive

Handling Precautions

Please handle your new Maxtor Shared Storage II with care!

Follow the precautions listed here or you could damage your drive and void the product warranty. Review the Maxtor Limited Warranty for more information.

Follow these precautions to prevent data loss

- Do not bump, move or drop the drive while in operation.
- Do not remove the interface cable or power cord without first disconnecting the drive properly through the operating system.
- Do not set any liquids or drinks on or near the drive. Liquids will damage the internal electronics.
- Do not open the drive enclosure. This can cause loss of data and will void the product warranty.

Maxtor Product Support

Maxtor Corporation provides a comprehensive product support section on its web site, including the latest software drivers, product specifications, a complete troubleshooting section, and the Maxtor Knowledge Base.

Maxtor USA Support

Visit www.maxtorkb.com for the following information:

- **Search the Hard Drive Knowledge Base**
We store all resolved problems and FAQ's in our knowledge base. Search by product, category, keywords, or phrases.
- **My Stuff**
Login to modify or view your FAQ update notifications or update your personal profile.
- **Most Popular Help Topics**
Top five most frequently asked questions.
- **Software Download**
Download installation and diagnostic programs for your hard drive or external storage device.

Maxtor Worldwide Support

Visit www.maxtor.com and click **worldwide support** or **contact us** for product support outside of the USA.

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Installing the Shared Storage II

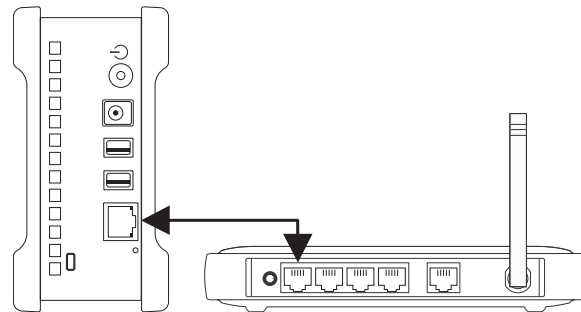
Step 1 – Connect the Drive

The Maxtor Shared Storage II connects to your computer with a Cat5 Ethernet cable.

Connecting the Ethernet Cable

1. Plug one end of the Ethernet cable into your network, router or switch.
2. Plug the other end of the Ethernet cable into the Ethernet port on your Shared Storage II drive.
3. Once connected, the Ethernet status LED(s) located on either side of the Ethernet port will illuminate:
 - If connected through a 10/100 cable/router – the Green LED on the left side of the connector will show activity when the Shared Storage Drive is powered on. This LED will also illuminate when connected to a Gigabit cable/router too.
 - If connected through a Gigabit cable/router – the Amber LED on the right side of the connector will show activity when the Shared Storage Drive is powered on.

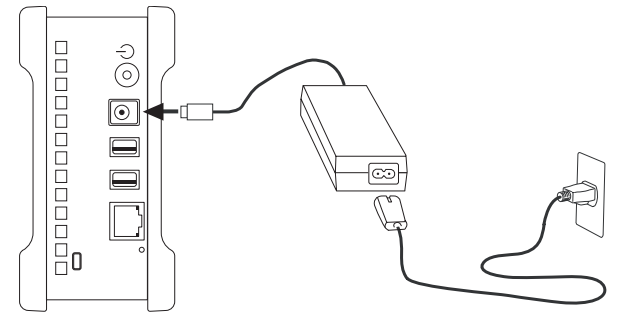
FIGURE 3 CONNECTING THE ETHERNET CABLE



Connecting the Power

1. Plug the round female connector from the power adapter into the drive's power connector.
2. Plug the female connector on the power cord into the power adapter.
3. Plug the standard electrical plug from the power adapter into your power source.

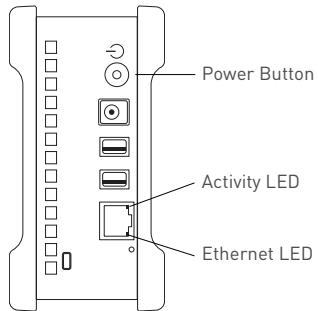
FIGURE 4 CONNECTING THE POWER



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Step 2 – Power up the Drive

1. Press the round black button on the back panel of your Maxtor Shared Storage Drive. The green LED (light) will illuminate in the center of the power button.



2. Your drive will now start. The startup process can take up to one minute to complete.

Shared Storage Drive Power/Status LED Definitions

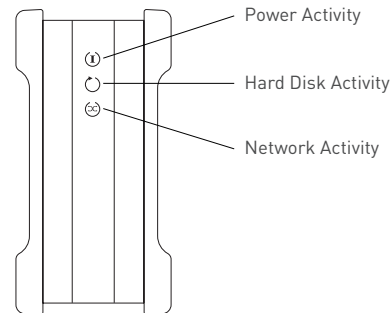
Various LED activity will appear on your Shared Storage II Drive when power is applied. The following tables define the meaning/status of each LED on the back and front panels:

Back Panel LEDs

LED	Definition	Status
Power LED (located in center of the power button)	Power switch	Illuminated – Power On Not Illuminated – Power Off
Ethernet LED (located on bottom side of Ethernet connector)	Shows if the drive is connected through a 10/100 or a 1 Gb Ethernet connection. Left Green – 10/100 Mbps Ethernet connectivity Left Amber – 1 Gbps Ethernet connectivity	Illuminated – Power On Blinking – Network communication is occurring Not Illuminated – Power Off
Activity LED (located on top side of Ethernet connector)	A flashing Activity LED indicates that the network connection is functional and that packets are being transmitted or received.	

Front Panel LEDs

LED	Definition	Status
Top	Power Activity	Illuminated – Power On Blinking – Drive is either powering up or shutting down Not Illuminated – Power Off
Center	Hard Disk Activity	Illuminated – Power On Blinking – Data is being transferred to/from the drive Not Illuminated – Power Off
Bottom	Network Activity	Illuminated – Power On Blinking – Network communication is occurring Not Illuminated – Power Off



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Step 3 – Set up the Drive

1. Insert the Maxtor Shared Storage II Installation Software into your CD-ROM drive. The Select Language window will display.
Note: In the event that the CD does not autorun, click **Start → Run**. Browse to the drive letter associated with the EasyManage CD. Click on **Setup**, click **Open**, and then click **OK**.
2. The **Select Language** window opens. Choose your **language** (e.g., English).
3. From the main menu, click **Install Software**.
4. You will be asked if you wish to install the software. Click **OK**.
5. The **License Agreement** screen will appear. Click **Yes**.
6. The **Choose Destination Location** screen will appear. If you wish to change the location of the installation, you may do so by clicking the Browse button and selecting a new location. Click **Next**.
7. The **Setup Status** screen will appear as the software is installed, followed by the **InstallShield Wizard Complete** screen when the installation is complete. Click **Finish** to restart your system.
8. After system restart, EasyManage will discover Shared Storage Drive(s) on you network segment.
Note: In the event that No Shared Storage Drives were found, please refer to the Help File for available troubleshooting tips.

A Note About EasyManage

EasyManage is an all encompassing application that will, under specific conditions, allow you to manage both Maxtor OneTouch III and Shared Storage Drive products through one single interface.

This simply means that you can use EasyManage in conjunction with these products provided one of the following software packages is installed:

- Maxtor OneTouch III USB 2.0
- Maxtor OneTouch III FireWire 400/USB 2.0
- Maxtor OneTouch III FireWire 800/FireWire 400/USB 2.0
- Maxtor OneTouch III Turbo Edition
- Maxtor OneTouch III Mini Edition

Granted, you can use these software packages completely separate from EasyManage. However, it is suggested that you use the EasyManage application with all of these products.

Note: Please refer to Maxtor's Knowledge Base for examples and more information.

9. Once detected, a window displays informing you that your Shared Storage drive has no security password set for the administrative function.

To set a password for the drive, click **Manage**. This will launch the Web User Interface (Web UI). Follow the onscreen prompts in you browser to configure your Shared Storage Drive.

Note: See "The Web UI" later in this guide for details on using the Maxtor Shared Storage Web UI. Run Set-up Wizard for more information on configuring these settings.

10. When finished, close your browser to return to the Storage Manager's Settings screen, and then click the **Home** button.

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Using the Shared Storage II

Using EasyManage

Home



The EasyManage Home window provides access to the following:

Search for Shared Storage Drives



When selecting this option, EasyManage discovers Shared Storage Drives located on your network segment. When detected, the following information is displayed:

- Hostname (e.g., MSS-000155)
- IP Address
- MAC Address
- Mounted Share
- Drive (letter assigned to the Mounted Share – e.g. Z:)

Note: Mounted Share and Drive entries will be blank unless a user account is connected.

Detection of Shared Storage Products

EasyManage can detect all Maxtor Shared Storage Drive products located on your network segment. If you select a Shared Storage or Shared Storage Plus Drive, EasyManage will display this image:



If you select a Shared Storage II Drive, EasyManage will display this image:



Note: In the event that no Shared Storage Drives were found, please refer to the Help File for available troubleshooting tips.

SimpleView™

When selected, SimpleView provides the following information:

- **Space Used** - Total size of all user's files
- **Last Backup** - Date of user's last backup
- **Backup Status** - Success of user's last backup. This information is displayed via backup status indicators (icons) in the Backup Status column.

Backup Status Indicators Definitions

Color	Status	Meaning
	Complete	All files successfully backed up
	Incomplete	Some files backed up
	Failed	No files backed up

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Backup Log File

You can see the details of a backup by reading the log file. To view the log file, click the colored status indicator in the Backup Status column.

Depending on your operating system, you will be prompted with Open File window. If so, click the **Open** button.

This will launch your system's text editor (e.g., Notepad) and show you information regarding the backup in question. Below is an excerpt from a log file:

```
*****  
Friday, June 02, 2006, at 09:15  
\\MSS-000155\Maxtor\My Backup Destination is not accessible  
\\MSS-000155\Maxtor\My Backup Destination is not accessible  
\\MSS-000155\Maxtor\My Backup Destination is not accessible
```

Create User Account

This feature gives the admin the capability to create user accounts on the Shared Storage drive. The admin can create Public or Private user accounts and further customize these accounts for either Home or Business use.

Account Types

Public

With a public account, all of your files are accessible to anyone who has an account on the Shared Storage Drive.

Private

With a private account, all of your files are password-protected except for those that you place in your "public" folder to share with others.

Home and Business Folders

You can choose a set of folders appropriate for Home or Business use. The folders created are listed below.

Home Folders

Folder	Appropriate for
My Backup	Backed-up files
My Documents	Word processing files
My Library	Electronic books
My Movies	Home videos
My Music	Digital music collection
My Photos	Digital photos and artwork
My Sites	Web pages
My Software	Software storage
Public	Sharing files with others

Business Folders

Folder	Appropriate for
My Backup	Backed-up files
My Documents	Word processing files
My Multimedia	Audio and video files
My Photos	Digital photos and artwork
My Presentations	Presentation files
My Projects	Project files
My Sites	Web pages
My Spreadsheets	Spreadsheet files
My Software	Software storage
Public	Sharing files with others

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Naming Conventions

- A User Name may contain 1 - 20 characters
- Users with a Private user account can have a Password that contains 1 - 32 characters
- Both the User Name and Password may contain letters, numbers, and underscores “_”, but no spaces or symbols can be used

To Create a Public Home User Account

1. From the EasyManage home page, click the **Create a user account** button.



2. The **Create a user account** screen opens. Click on the **Public** and **Home** buttons.
3. In the **Name** field, type the **name** for the user.
4. Click the **Create** button.
5. At this point, the user is created. A status bar shows the creation of the account. This process may take awhile.
6. When finished, you will be notified that a folder has been created for the user. A shortcut icon (by default, this shortcut maps to Drive Z: - or the next available drive letter) will appear on the system's desktop for the user.



7. Click **Open** to use the folder right away.
8. Click **Done** to return to the EasyManage Home Window.

Note: The Mounted Share and Drive fields, located in the EasyManage Home window, are now populated with the user account's information.

To Create a Public Business User Account

1. From the EasyManage home page, click the **Create a user account** button.



2. The **Create a user account** screen opens. Click on the **Public** and **Business** buttons.
3. In the Name field, type the **name** for the user.
4. Click the **Create** button.
5. At this point, the user is created. A status bar shows the creation of the account. This process may take awhile.
6. When finished, you will be notified that a folder has been created for the user. A shortcut icon (by default, this shortcut maps to Drive Z: - or the next available drive letter) will appear on the system's desktop for the user.



7. Click **Open** to use the folder right away.
8. Click **Done** to return to the EasyManage Home Window.

Note: The Mounted Share and Drive fields, located in the EasyManage Home window, are now populated with the user account's information.

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To Create a Private Home User Account

1. From the EasyManage home page, click the **Create a user account** button.



2. The Create a user account screen opens. Click on the **Private** and **Home** buttons.
3. In the Name field, type the **name** for the user.
4. In the fields provided, enter a **password** and confirm the password.
5. Click the **Create** button.
6. At this point, the user is created. A status bar shows the creation of the account. This process may take awhile.
7. When finished, you will be notified that a folder has been created for the user. A shortcut icon (by default, this shortcut maps to Drive Z: - or the next available drive letter) will appear on the system's desktop for the user.



8. Click **Open** to use the folder right away.
9. Click **Done** to return to the EasyManage Home Window.

Note: The Mounted Share and Drive fields, located in the EasyManage Home window, are now populated with the user account's information.

To Create a Private Business User Account

1. From the EasyManage home page, click the **Create a user account** button.



2. The Create a user account screen opens. Click on the **Private** and **Business** buttons.
3. In the Name field, type the **name** for the user.
4. In the fields provided, enter a **password** and confirm the password.
5. Click the **Create** button.
6. At this point, the user is created. A status bar shows the creation of the account. This process may take awhile.
7. When finished, you will be notified that a folder has been created for the user. A shortcut icon (by default, this shortcut maps to Drive Z: - or the next available drive letter) will appear on the system's desktop for the user.



8. Click **Open** to use the folder right away.
9. Click **Done** to return to the EasyManage Home Window.

Note: The Mounted Share and Drive fields, located in the EasyManage Home window, are now populated with the user account's information.

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Connect to a User Account

This feature of EasyManage allows you to select the user account's share that you wish to use on your PC.

1. Click the **Connect to a user account** button.



2. The **Connect to a user account** window is displayed. At this point, EasyManage identifies all user accounts on the Shared Storage drive and lists them in the **Name** field.
3. Click on the **triangle** to the right of the **Name** field and select a **name** from the drop-down menu.
4. If you are selecting a **Private Account**, type the **password** for the user in the Password field.
5. Click the **Mount** button.
6. When finished, you will be notified that you can access the folder for the selected user. A shortcut icon (by default, this shortcut maps to Drive Z: - or the next available drive letter) will appear on the system's desktop for the user.



7. Click **Open** to use the folder right away.
8. Click **Done** to return to the EasyManage Home Window.

Note: The Mounted Share and Drive fields, located in the EasyManage Home window, are now populated with the user account's information.

What's New?

Click on this button to go to www.maxtorsolutions.com. There you can find more information on Shared Storage II Drive.

Maxtor Support

Click on this button and your browser will launch to the home page for Maxtor's Knowledge Base. There you can find comprehensive articles related to troubleshooting, FAQs and other information for the Shared Storage drive and other Maxtor products.

Settings



Drag and Sort

The Drag and Sort feature automatically sorts files into a set of folders inside your personal folder or the public folder. Every time you drag files to your Shared Storage Drive, each file is sorted into the appropriate folder based on its file type.

By default, the Drag and Sort feature is turned **On** and files will sort into the **My Personal** folder.

To Disable Drag and Sort Settings

1. Open **EasyManage** and click on the **Settings** button.
2. From the **Settings** screen, click **Drag and Sort**.
3. Click the **Off** button and click **Apply**.
4. At this point, the Drag and Sort feature is turned **Off** and you are returned to the Settings window.

To Enable Drag and Sort Settings

1. Open **EasyManage** and click on the **Settings** button.
2. From the **Settings** screen, click **Drag and Sort**.
3. Click the **On** button and click **Apply**.
4. At this point, the Drag and Sort feature is turned **On** and you are returned to the Settings window.

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To Sort Files into Our Public Folder

1. Open **EasyManage** and click on the **Settings** button.
2. From the **Settings** screen, click **Drag and Sort**.
3. Click the **Sort files into “Our” public folder** button and click **Apply**. At this point, the Drag and Sort feature is configured to copy files to “Our” public folder and you are returned to the Drive Management window.

Sorted File Types

A complete list of default, sorted file types can be found via the Help menu. Click the “**Which file types work and how are they sorted?**” link for more information. The Sorted File Types list can be configured to meet your needs.

Advanced Web Page

The Advanced Web Page feature launches the Shared Storage Drive’s Web User Interface (aka Web UI).

Note: You must login as the admin user to use the Web UI.

To access this feature:

1. Open **EasyManage** and click on the **Settings** button.
2. From the **Settings** screen, click **Advanced Web Page**. This will launch the Web UI. If prompted, type the **User name** and **Password** to authenticate.

The admin user can select this option to configure the Shared Storage Drive’s:

- Language
- Network Time Protocol
- Date/Time Format
- Date
- Time
- Computer Name
- Workgroup Name
- Password

Note: See “The Web UI” later in this guide for details on using the Maxtor Shared Storage Web UI. Run Set-up Wizard for more information on configuring these settings.

Folder Tags

By default, this feature adds a special icon to each folder on your computer that is set to be backed up to the Shared Storage Drive.



Example of a Folder Tag denoted by the blue circle with a check.

To Disable Folder Tags

1. Open **EasyManage** and click on the **Settings** button.
2. Click on **Folder Tags**.
3. From the **Settings: Folder Tags** window, click the **Off** button.
4. Click **Apply to Disable Folder Tags**.

To Re-enable Folder Tags (when it has been shut off)

1. Open **EasyManage** and click on the **Settings** button.
2. Click on **Folder Tags**.
3. From the **Settings: Folder Tags** window, click the **On** button.
4. Click **Apply to Enable Folder Tags**.

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Shared Folder Backup

This option will launch your browser and open the Shared Folder Backup portion of the Web UI. From this, you can:

- Format an external USB drive for use as a backup for Shared Folders located on the Shared Storage Drive
- Backup and Restore data

Note: See “The Web UI” later in this guide for details on using the Maxtor Shared Storage Web UI - Shared Folder Backup for more information on configuring these settings.

Backup



From this screen, you can:

- Set a backup so that local files from your PC will backup to the Shared Storage Drive
- Begin an immediate backup of your selected files/folders from your PC to the Shared Storage Drive
- Perform file maintenance tasks that delete historical file versions from the Shared Storage Drive and remove files from the shared Storage Drive if they are no longer on your PC

To Setup a Backup

1. Open **EasyManage** and click the **Backup** button.
2. The **Backup: Settings Part 1 of 2 – Select Folders** window opens. Check the boxes associated with the **files** and or **folders** you want to back up and click **Next**.
3. The **Backup: Settings Part 2 of 2 – Schedule Days/Time** window opens. By default, your selected files and/or folders will be backed up daily at 10:00 pm. Click **Finish** to continue.
4. The **Backup Files to My Shared Storage Device** Window opens. To launch your first backup, click **Back Up Now**. The backup will launch copying selected files/folders from your PC to your User Account’s My Backup folder on the Shared Storage Drive. Backup times may vary pending on how much data has to be copied.

Edit My Backup Settings

1. Open **EasyManage** and click on the **Backup** button.
2. The **Backup: Settings** window opens. Check the boxes associated with the **files** and or **folders** you want to back up and click **Next**.
3. A second **Backup: Settings** window opens. By default, your selected files and/or folders will be backed up daily at 10:00 pm. Check the **days/time** that you wish to run your edited backup and click **Finish**.
4. The **Backup Files to My Shared Storage Device** window opens. To launch your first backup, click **Back Up Now**. The backup will launch copying selected files/folders from your PC to your User Account’s My Backup folder on the Shared Storage Drive. Backup times may vary pending on how much data has to be copied.

Backup File Management

Edit Historical Versions

This option allows you to change the number of Historical File Versions you wish to store on your Shared Storage Drive. You can select between 1 – 10 Historical Versions to save. By default, 5 historical versions of each file are stored.

1. Open **EasyManage** and click on the **Backup** button.
2. The **Backup Files to My Shared Storage Device** window opens. Click **Backup File Management**.
3. Click **Edit** to open the **Advanced Settings** window.
4. Click on the **down arrow** of the **Historical Versions** drop-down menu.
5. Choose the **number of Historical Versions** you wish to backup (between 1 – 10) and click **Save** to return to the Backup File Management window.

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Delete Historical Versions

This option will delete all but the most recent Historical File Versions from your user account's My Backup folder.

1. Open **EasyManage** and click on the **Backup** button.
2. The **Backup Files to My Shared Storage Device** window opens. Click **Backup File Management**.
3. Click **Delete**.
4. A confirmation window opens asking you to confirm the deletion.

Note: All Historical File Versions will be deleted except for the most recent if you continue.

Click **Yes** to delete the Historical File Versions.

5. Click **OK** to return to the Backup File Management window.

Clean Up Deleted Files

This option will remove all files from your user account's My Backup folder if they have been deleted from your PC.

1. Open **EasyManage** and click on the **Backup** button.
2. The **Backup Files to My Shared Storage Device** window opens. Click **Backup File Management**.
3. Click **Clean Up**.
4. A confirmation window opens asking you to confirm the deletion.

Note: All files will be deleted from the user account's My Backup folder if you continue.

Click **Yes** to delete these files.

5. Click **OK** to return to the Backup File Management window.

Automatic Backups On/Off

You can turn Off/On Automatic Backups on your Shared Storage Drive. Automatic Backups are beneficial because you don't have to remember to backup your data regularly. However, some users like the flexibility of managing their backups manually.

To Turn Automatic Backups Off

1. Open **EasyManage** and click on the **Backup** button.
2. The **Backup Files to My Shared Storage Device** window opens. In the upper-right corner of the window you will see that, by default, Automatic Backups is turned On. Click **Off** to continue. At this point, the Automatic Backup feature is disabled.

Note: When the Automatic Backup feature is turned Off, all backup functionality must be done manually. To manually launch a backup:

- Open **EasyManage**, click on the **Backup** button.
- The **Backup Files to My Shared Storage Device** window opens. To manually launch a backup, click **Back Up Now**.

or

- Click on the **OneTouch Status** icon in the System Tray and select **Back Up Now** from the menu

To Turn Automatic Backups On

1. Open **EasyManage** and click on the **Backup** button.
2. The **Backup Files to My Shared Storage Device** window opens. In the upper-right corner of the window you will see that Automatic Backups are turned Off. Click **On** to continue. At this point, the Automatic Backup feature is enabled and you can schedule backups.

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Restore



Differences Between Restore Methods

Restore Historical Versions of Individual Backed-up Files

Choosing this option allows you to restore an individual historical version of a file, based on the date it was backed up. The number of historical versions available is based on the number selected in the Backup File Management option under Edit Historical Versions. You can select between 1 – 10 Historical Versions to save. By default, 5 historical versions of each file are stored.

Restore Most Recent Files and Folders

Choosing this option will open the “My Backup” folder inside the folder for your user account on the Shared Storage drive. You can then restore multiple files and folders by clicking and dragging them to wherever you want to put them.

Restore Historical Versions of Individual Backed-up Files

1. Open **EasyManage** and click the **Restore** button.
2. From the **Restore a Backup from my Storage Device** window, click **Restore historical versions of individual backed-up files**.

Select a File

- Click the plus “+” sign next to your **Shared Storage Drive** to reveal the folders stored inside the folder for your account.
- Click the plus “+” sign next to the **My Backup** folder and select the file you would like to restore by clicking its checkbox.

Select a Version

Click the checkbox next to the version you would like to restore. Versions are listed by date.

Restore to Folder

Original	Restores files to its original folder on your computer
Temporary	Restores file to the following folder: C:\MyDocuments\YourUserName\MSS Restore

Note: “YourUserName” is your account Name.

3. Click **Restore** to restore files to your computer.

Restore Most Recent Files and Folders

1. Open **EasyManage** and click on the **Restore** button.
2. From the **Restore a Backup from my Storage Device** window, click the **Restore most recent files and folders** button.
3. This will launch a window showing the root directory structure of the My Backup folder for the user connected to the Shared Storage Drive. To restore files, simply browse to the file(s) location and drag and drop (copy and paste) files/folders from the Shared Storage Drive to your computer.

Media Server



This option will launch your browser and open the Manage Digital Photos, Music, and Video portion of the Web UI.

Note: See “The Web UI” later in this guide for details on using the Maxtor Shared Storage Web UI - Manage Digital Photos, Music, and Video for more information on configuring these settings.






MAXTOR SHARED STORAGE II WINDOWS INSTALLATION

OneTouch Status Icons

The OneTouch Status Icon can:

- Report the connectivity of your Shared Storage Drive and or the status of the last backup
- Can be used for accessing certain EasyManage software features

Color Definitions

Icon	Meaning
Gray 	No Shared Storage Drive is connected.
Green 	Last backup completed successfully.
Yellow 	Last backup completed with errors.
Red 	Last backup failed.
Blue 	Backup needs to be configured.

Features

Access to User Shared Folder

This feature will open up the connected user share in an explorer window.

1. Click on the **OneTouch Status icon**.
2. Select the share displayed (e.g., Public) at the top of the menu. An explorer window opens showing you the contents of the share's files and folders.

Backup Now

This feature will launch an immediate backup of selected files and folders to the connected user account's My Backup folder

1. Click on the **OneTouch Status icon**.
2. Click on **Back Up Now**. An immediate backup will be performed. You will notice that the OneTouch Status Icon will turn yellow (denoting backup activity) during the backup process.

Change Account

This feature will launch the EasyManage's Connect to a user account window.

Note: See "Connect to a User Account" on page 10 for more information regarding the use of these options.

Backup Settings

This feature opens EasyManage's Backup My Files to My Shared Storage Device window. From which you can Edit Backup Settings, perform Backup file Management tasks (e.g., Edit Historical Versions, Delete Historical Versions, Clean Up files), launch immediate backups and/or Turn On/Off Automatic Backups.

Note: See "Edit My Backup Settings" on page 12 for more information regarding the use of these options.

Restore

This feature opens EasyManage's Restore window. From which you can Restore Historical Versions of Individual backed Up Files or Restore Most Recent Files and Folders

Note: See "Restore" on page 14 for more information regarding the use of these options.

MSS Settings

This feature opens EasyManage's Settings window. From which you can configure Drag and Sort, launch the Web UI, configure Folder Tags, review backup status and disk usage with SimpleView, and launch the Web UI's Shared Folder Backup options.

Note: See "Settings" on page 10 for more information regarding the use of these options.

MAXTOR SHARED STORAGE II WINDOWS INSTALLATION

Exit

This feature exits (closes and removes) the OneTouch Status icon from your System Tray. To exit OneTouch Status:

1. Click on the **OneTouch Status icon** and select **Exit** from the menu.
2. A window appears asking you to confirm this task. Click **Yes** to continue. This closes the OneTouch Status application. In the event that the OneTouch Status Icon still appears in the System Tray, simply move your mouse over it to remove it.

To Re-open the OneTouch Status Application

1. Click **Start → Programs** (all Programs with Windows XP) **→ Maxtor → OneTouch Status**. The OneTouch Status application will load the icon back into the System Tray.

Using Media Server



Use Media Server to Manage your Digital Photo, Music and Video Collection

If you have a networked home entertainment system, you can use Media Server to manage your digital photo, music and video collection on your Shared Storage Drive and use it with your entertainment system. Media Server can even search your iTunes Music folder for music and video files.

Media Server recognizes files in the following folders on your Shared Storage Drive: Our Photos, Our Music, Our Movies, My Photos, My Music, My Movies or My Multimedia. By placing your files in these folders, they will automatically be available for use with your entertainment system. In order to use Media Server, your entertainment system will need to be compatible with UPnP (Universal Plug and Play).

To enable Media Server on your Shared Storage Drive, click the Media Server button in the main EasyManage screen.

To Enable Media Server

1. From the EasyManage main menu, click the **Media Server** button.
2. This will launch your browser. When prompted, type the **User Name** and **Password** to authenticate.
3. Click **Login**.

This will launch your browser directly to the Manage Digital Photos, Music, and Video page.

Note: See “The Web UI” later in this guide for details on using the Maxtor Shared Storage Web UI - Manage Digital Photos, Music, and Video for more information on configuring these settings.

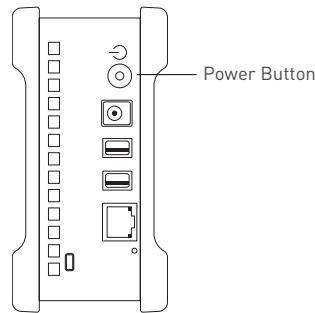
MAXTOR SHARED STORAGE II WINDOWS INSTALLATION

Storing Audio

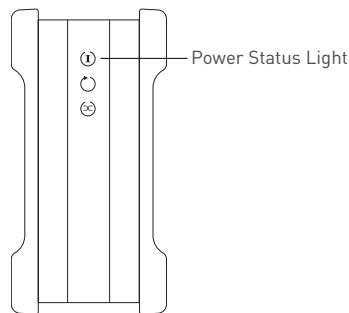
Using your computer as an audio jukebox is a very popular application. This allows you to store and play thousands of your favorite songs. You can also create and manage an audio library from your Maxtor Shared Storage II.

Shutting Down Your Shared Storage II Drive

To Shut Down Your Drive



1. Press the round black button on the back panel of your Maxtor Shared Storage Drive. Upon doing so, the power status button on the front panel of the Shared Storage Drive will blink rapidly.



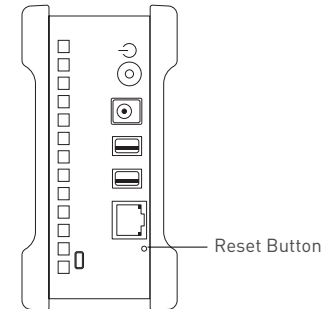
The power down sequence will take 1 – 10 seconds to complete. When properly shutdown, all LEDs on the front and back will no longer be illuminated.

Resetting Your Shared Storage II Drive

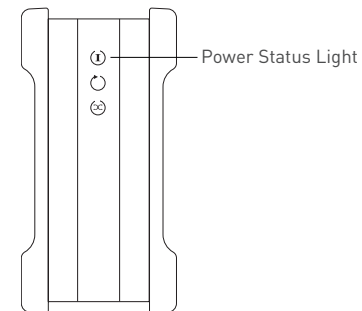
If you can not access your drive after moving it to another network, turning it on after it has been off for a period of time, or if you have forgotten/lost the admin password it may need to be reset.

To Reset Your Drive

1. With the drive turned on, use the tip of a pen or paperclip, then press and hold the reset button on the back of your drive. After a few seconds, the drive will reboot.



2. The power status LED will return to a blink state of about 1 second between blinks. The reset is complete and your drive is ready for use.



After Resetting Your Drive

- The admin password will be removed
- The computer name will reset back to its default name (Example: MSS-000155)
- The workgroup name will be reset to MSHOME

